





# Noncertified Birth Record Application

Fill out this form to obtain a noncertified birth record printed on plain paper. Noncertified records are for informational use only.

Requester name:			
<b>Document requested</b>	<b>Request</b>	<b>Fee</b>	<b>Subtotals</b>
One noncertified birth record	1	\$13	<b>\$13</b>
<b>How many extra copies do you want?</b>	<b># extra copies</b>	<b>Fee</b>	
Extra copies cost \$6 each <i>if you buy them at the same time as one purchased at \$13.</i>		X \$6 each	
<b>How do you want your document(s) delivered?</b>		<b>Fee</b>	<b>Choose delivery</b>
Regular First Class Mail®		\$0	
Express Mail delivery ( <b>Optional</b> )		<b>Current Rate</b>	
This is an <b>additional</b> fee that applies only to the method of delivery.			
<b>NOTICE: Fees are payable at the time of application and are non-refundable.</b> <i>Minnesota Statutes, section 144.226.</i>		<b>Total amount due:</b> Amount must be at least \$13	
<b>How do you want to pay?</b>			
<input type="checkbox"/> <b>Credit card</b> MasterCard/VISA/Discover/ American Express	Cardholder name	Valid thru MM/YY	
	Card number	3-digit security code	
<b>If paying by credit card there will be an additional convenience fee added.</b> \$1.00 for transactions less than \$40 and 2.49% for transactions \$40.00 and over.			
<input type="checkbox"/> <b>Check</b> Check # _____		<b>Make check or money order payable to Lyon County Recorder and send by mail with the application. Do not send cash.</b> <i>Checks returned for non-payment will result in a \$30 charge to you. You could also face civil penalties. Minnesota Statutes, section 604.113, subdivision 2.</i> <i>Due to high administrative costs, we are unable to issue refunds for overpayment.</i>	
<input type="checkbox"/> <b>Money order</b> Money order # _____			
If you have <b>questions</b> , contact the Lyon County Recorder's Office at <b>(507) 537-6722</b> . <b>Send application and payment to Lyon County Recorder</b>			
By Fax: 507-537-7988  By Mail: Michelle DeSmet Lyon County Recorder 607 West Main Street Marshall MN 56258  By Email: <a href="mailto:michelledesmet@co.lyon.mn.us">michelledesmet@co.lyon.mn.us</a>			